

Special Clinical Electives Programme Checklist

First Name: _____ Last Name: _____

Email Address: _____

Please submit the application only when the following documents are available. Please note, we require the **original copies** of the; Application Form, Letter Confirming Student Status and Health Screening Report Form. All international documents must be translated to English. The following documents must be mailed together in one package. Check each box and staple all documentation neatly and in the following order;

- Original Application Form and Application Fee (*cheque*)
- One recent passport-sized photograph (*to be pasted on the Application form*)
- Original Letter Confirming Student Status (*with official school stamp*)
- Original Health Screening Report (*based on recent laboratory results, i.e. **done within the last 6 months from application**. Form must be filled out in its entirety and signed by a health professional*)

As for the following *documents, you may submit it to SGH Campus Education Office as a softcopy via email: adminado@sgh.com.sg;

- * 1 A4 page write-up of the educational goals and learning objectives of this clinical elective(s) you are applying for
- *Photocopy of Passport
- *Proof of Health Insurance (*include policy*) - For Singapore PRs & Foreigners Only
- *Proof of Professional Indemnity/Malpractice Insurance (*include policy*)
- *Photocopy of Basic Cardiac Life Support (BCLS) certification letter
- *Photocopy of Personal Protection Equipment (PPE) certification letter
- *Photocopy of Pre-Employment Grant (MOH – PEG) document(s) – if applicable

I understand that all the above documentation will be sent together upon submission; else my application will be considered incomplete and my application will not be processed.

Signature/Date