

Special Clinical Electives Programme Checklist

First Name: _____ Last Name: _____

Email Address: _____

Please submit the application only when the following documents are available.

Please note, we require the **original copies** of the; Application Form, Confirmation of Student Status Letter and Health Screening Report Form. All international documents must be translated to English. The following documents must be submitted together, and you may submit it to SGH Campus Education Office as a softcopy via email: adminado@sgh.com.sg.

Check each box and name the file in the following order;

- 1. Overseas-Student Elective Rotation Application Form
- 2. One recent passport-sized photograph (to be pasted on the Application form)
- 3. Confirmation of Student Status Letter (with official school stamp)
- 4. Personal write-up (1-page A4 size) of the educational goals and learning objectives of the clinical rotation(s) applied
- 5. Proof of COVID-19 Vaccination
- 6. Original Health Screening Report (*based on recent laboratory results, i.e. **done within the last 6 months from application**. Form must be filled out in its entirety and signed by a health professional*)
- 7. Screenshot of successful application fee payment (clear details below)
- 8. Photocopy of Passport
- 9. Proof of Personal Health Insurance (include policy) - For Singapore PRs & Foreigners Only
- 10. Proof of Professional Indemnity/Malpractice Insurance (include policy)
- 11. Photocopy of Basic Cardiac Life Support (BCLS) certification letter
- 12. Photocopy of Personal Protection Equipment (PPE) certification letter
- 13. Photocopy of Pre-Employment Grant (MOH – PEG) document(s) – if applicable

I understand that all the above documentation will be sent together upon submission; else my application will be considered incomplete and my application will not be processed.

Signature/Date